



James Prendergast Library Association
Board of Trustees Meeting
March 20, 2025, 5:15 PM
AGENDA

| Topic | Presenter | Action |
|--|------------------|---------------|
| Monthly meeting of the Board of Trustees called to order | President | |
| 1. Public comment (3-minute limit per person) | President | |
| 2. Consent Agenda (3 minutes) Consent agenda items are considered to be routine and are acted on with one motion | President | Approval |
| a. Changes or additions to the agenda | | |
| b. Approval of minutes of previous meeting | | |
| 3. New Staff Introductions | E.D. | Information |
| 4. Director's Report | E.D. | Information |
| 5. Quarterly Statistics Report | E.D. | Information |
| 6. Treasurer's Report | Treasurer | Approval |
| 7. Building Committee Report | Committee | Information |
| a. Chiller arrival update | | |
| b. Entrance construction update | | |
| 8. New Business | E.D. | |
| a. Employee Handbook revision | E.D. | Approval |
| b. Sponsorship Policy | E.D. | Approval |
| c. Internal Controls Policy | E.D. | Approval |
| 9. Next meeting is April 17, 2025 | President | Information |
| 10. Adjournment | President | Approval |