



James Prendergast Library Association
Board of Trustees Meeting
December 19, 2024, 5:15 PM
AGENDA

Topic	Presenter	Action
Monthly meeting of the Board of Trustees called to order	President	
1. Public comment (3-minute limit per person)	President	
2. Consent Agenda (3 minutes) Consent agenda items are considered to be routine and are acted on with one motion	President	Approval
a. Changes or additions to the agenda		
b. Approval of minutes of previous meeting		
3. New Staff Introductions	E.D.	Information
4. Director's Report/Statistics	E.D.	Information
5. Treasurer's Report	Treasurer	Approval
a. 2025 Revised Budget	Treasurer	Approval
b. Treasurer Retirement	President	Information
6. Nominating Committee Report	Committee Chair	Information
c. Two Board Candidate Introductions	Committee Chair	Approval
7. Lease Committee Report	President	
a. CCLS Lease	President	Information
8. New Business	President	
a. Customer Service Policy	E.D.	Approval
b. Exam Proctoring Policy	E.D.	Approval
c. Board of Trustee 2025 Committees and Job Descriptions	E.D.	Information
9. Unfinished Business: none	President	
10. Next meeting is January 16, 2025	President	Information
11. Adjournment	President	Approval