



**James Prendergast Library Association**  
**Board of Trustees Meeting**  
**October 17, 2024, 5:15 PM**  
**AGENDA**

<b>Topic</b>	<b>Presenter</b>	<b>Action</b>
Monthly meeting of the Board of Trustees called to order	President	
1. Public comment (3-minute limit per person)	President	
2. Consent Agenda (3 minutes) Consent agenda items are considered to be routine and are acted on with one motion	President	Approval
a. Changes or additions to the agenda		
b. Approval of minutes of previous meeting		
3. Director's Report/Statistics	E.D.	Information
4. Treasurer's Report	Treasurer	Approval
a. 2025 Proposed Budget	Treasurer	Approval
b. Auditor's Contract	Treasurer	Approval
5. Building Committee Report	President	
a. 2024 Construction project updates	E.D.	Information
6. Fundraising Committee Report	President	
a. Haunted Library updates	E.D.	Information
b. Library Closure for event set-up	E.D.	Approval
c. Fall Fundraising Letter	E.D.	Approval
7. Strategic Planning Committee Report	Committee Chair	
a. Strategic Plan Focus Areas and Goals	Committee Chair	Approval
8. Nominating Committee Report	Committee Chair	Information
a. Board Treasurer Position		
9. Lease Committee Report	President	
a. CCLS Lease	President	Information
10. New Business	President	
a. Food and Drink Policy	E.D.	Approval
b. Confidentiality Policy	E.D.	Approval
11. Unfinished Business	President	
a. By-Laws	President	Approval
12. Next meeting is November 21, 2024	President	Information
13. Adjournment	President	Approval