

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on June 20, 2019**

1. President, Joni Blackman called to order the Board of Trustees Meeting at 5:15PM.
Present: Kris Denslow, Rob Hewitt, Maggie Scorse, Ned Lindstrom, Frank Corapi, Lori Fabritius, Mike Corey, Micki McCray, Dan Hickman and Lynn Warner
Staff present: Tina Scott and Janet Mescall. Special guest CCLS Director, Jan Dekoff
2. Public Comment – None
3. Consent Agenda – A motion was made (Lynn Warner/Kris Denslow), passed and carried to accept the agenda as listed after deleting item #9 (Executive Session)
4. Treasurer’s Report -

ED Tina Scott presented the financials for May. She stated that overall figures are within expected ranges. A motion was made (Kris Denslow/Lynn Warner), passed and carried to accept and file said report.
5. Fundraising Committee –
 - a) Give Big CHQ –
The 2nd Annual Give Big CHQ, sponsored by the Community Foundation was held 6/13. A total of \$3007.00 was collected for the Library. JPL was also the winner of the Most Unique contributor and the Happy Birthday award prizes. This years’ contribution total was over triple last years’ efforts and greatly appreciated.
 - b) “Loose Change for the Library” –
Chautauqua Hospice and Palliative Care is partnering with other organizations to fund raise for organizations in the community. JPL will be one of the benefiting organizations. The event will be held June 26th 11-2 at Dow Park across the street from the Library.
6. Director’s Report –

Tina Scott (ED) noted the report had been sent to all Board Members in advance and asked if there were any questions (none). Highlights mentioned included giving away 166 books (provided by a grant from Cummins) at the local UPK registration on 5/29; a new collaboration with Striders on a mentorship program targeting at risk youth who use the library as a safe place. Called “Love the Library”, the program will begin 10/1 and will connect students from Love School with mentees every Tuesday from 3:30-5:00; our summer reading program has expanded and will include 14 different summer camp locations; there were 114 programs with 1111 attendees during the month of May; the 5&2 program (feeding after school children) is showing positive results – better attitudes, increased social skills and a rise in respect are being shown by those involved. Over 700 children were provided with snacks in the first 60 days of the program; and 71.5 volunteer hours were recorded.

7. Unfinished Business –

- a) CCLS Lease update –
Committees from both Boards will have a common meeting in mid-July with a report to follow at the September JPL Board meeting.
- b) Maintenance of effort waiver process update –
Due to the loss of City funding, the State will also be cutting current and future funding. The loss of these funds are a direct hit to our 2019 and future budgets and will cause a hardship for the Library regarding our budget and our ability to fund said budgets. A motion was made (Ned Lindstrom/Dan Hickman), passed and carried to create a committee to establish a plan to address our financial crisis and communicate the value of our Library to public. This committee, with the possible inclusion of community members, will meet 6/27 at 5:15 and as needed over the summer and will report to the Board at the September meeting.

The Communications Committee will consist of –

Ned Lindstrom – Chair
Lori Fabritius
Frank Corapi
Dan Hickman
Rob Hewitt
Joni Blackman

- c) Sexual harassment training acknowledgment –
Acknowledgement of training forms were distributed, signed and returned by all Board members.

9. Next Meeting is September 19, 2019 in the Fireplace Room.

A motion was made (Kris Denslow/Dan Hickman), passed and carried to adjourn the meeting at 6:34pm.

Respectfully Submitted by
Micki McCray
Secretary